

Company Registration No. 07882159 (England and Wales)

**THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST**

**(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2024**

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

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# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Trustees:

Mrs D L Curzon – Chair of Trustees (appointed 29.11.23)  
(resigned 06.11.24)  
Mrs A Betty (resigned 01.03.24)  
Mr A Maycock  
Mr N Price (resigned 08.07.24)  
Miss H C Starkie  
Mr M Lester - Principal  
Mr J M Peach (resigned 11.07.24)  
Mrs V Wilkinson (resigned 11.11.24)  
Ms S Williamson  
Mr J Mather  
Ms C J Savage (appointed 20.09.23)  
Mrs S Ware (appointed 12.02.24)  
Mr C Lancefield (appointed 12.02.24)  
Ms S Marita Thorne (appointed 25.09.24)

### Members

Mrs T Luke – Chair of Members  
Mrs E Carter  
Dr M E Muchena  
Mrs M Nicholaou  
Mrs P Todd

### Senior Leadership Team

Principal	Mr Mark Lester
Vice Principal	Mr Dan Quinn (resigned 31.08.24)
Assistant Principal	Mr Matt Allingham
Assistant Principal	Mrs Kerry Sauntry
Assistant Principal	Mrs Caroline Ferguson

### Company Secretary

Mr Keith Norman

### Company registration number

07882159 (England and Wales)

### Registered office

The Folkestone School for Girls  
Coolinge Lane  
Folkestone  
Kent CT20 3RB

### Independent auditor

Baxter & Co  
Lynwood House  
Crofton Road  
Orpington BR6 8QE

### Bankers

HSBC  
41 Sandgate Road  
Folkestone, Kent CT20 1SA

### Solicitors

Furley Page  
39 St Margaret's Street  
Canterbury, Kent CT1 2TX

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 AUGUST 2024*

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The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2023 to 31 August 2024. The annual report serves the purposes of both a trustees' report, and a directors' report and strategic report under company law.

The trust operates an academy for girls aged 11 to 19 serving a catchment area which includes Folkestone, Hythe and Romney Marsh. It has a pupil capacity of 1,222 (2023:1,222) and had a roll of 1,164 (2023: 1,176) in the school census of October 2024.

#### **Structure, governance and management**

##### Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The charitable company operates as The Folkestone School for Girls Academy Trust.

The Trustees of The Folkestone School for Girls Academy Trust are also the directors of the charitable company for the purposes of company law. Details of the Trustees who served during the year, and to the date these financial statements are approved, are included in the Reference and Administrative Details on page 1.

##### Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before or within one year of when they ceased to be a member.

##### Trustees' Indemnities

No indemnities or guarantees have been provided to third parties by the charitable company in respect of any of its Trustees.

##### Method of recruitment and appointment or election of Trustees

Trustees' term of office is four years but they are eligible for re-election at the meeting at which they retire. At each Annual General Meeting, the Trustees will elect a Chairman and a Vice-Chairman.

Prospective new Trustees are recruited by recommendation from our current Trustees and by using the services of "Governors for Schools". An interview and selection process are carried out before any appointments are made.

Parents Trustees are appointed after election from pupils' parents. Two new parents Trustees have been appointed in February 2024.

##### Policies and procedures adopted for the induction and training of Trustees

The training and induction provided for new Trustees will depend on their existing experience. Where necessary, induction will provide training in charity, educational, safeguarding, legal and financial matters. All new Trustees will be given a tour of the Academy and the chance to meet with staff and students. All Trustees are provided with the information needed (including the Trustees Handbook, policies, minutes, budgets) to undertake their role as Trustees. As there are normally only one or two new Trustees a year, induction tends to be done informally and is tailored specifically to the individual.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

*FOR THE YEAR ENDED 31 AUGUST 2024*

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### Organisational structure

The Board of Trustees, all of them are non-executive, comprises those persons appointed under the Articles of Association. The Board meets at least four times a year and has 1 sub-committee:

- Resources and Audit Committee, which include Scrutiny and Risk.

Each committee is formally constituted with terms of reference and comprises appropriately qualified and experienced members. The Trust Board delegates specific responsibilities to its committees, the activities of which are reported to and discussed at full Board of Trustee meetings. Trustees review the number and role of committees on a regular basis.

The Senior Leadership Team consists of the Principal, 1 Vice Principal, and 3 Assistant Principals. These leaders control the Academy at executive level implementing the policies laid down by the Trustees, regularly reporting to them. The Principal is the Accounting Officer and is responsible for the authorisation of spending within agreed budgets and the appointment of staff, although the appointment of senior leader posts is referred to Trustees. Some spending control is devolved to members of the Middle Leadership Team, with limits above which a Senior Manager must countersign.

The Trust has no subsidiaries.

### Arrangements for setting pay and remuneration of key management personnel

The governing body will confirm the membership of the school's leadership team and the salary scales will be determined by the pay review panel for the leadership team, including the Principal taking into due account the respective level of responsibilities, recruitment & retention issues, internal differentials throughout the school and affordability. Only teaching staff can be paid on the Leadership Scale.

Pay review for leadership posts will normally be undertaken by the pay review panel on an annual basis by 31st January or as soon as possible thereafter. Where pay progression is awarded this will take effect from 1st September and will be backdated.

Annual pay progression within the salary scale for a Leadership post is not automatic. The pay review panel may request information from the performance appraisal review process as well as evidence of performance in other relevant areas to inform its decision. The Principal may advise the pay review panel regarding the pay progression for other members of the Leadership team. The pay review panel is entitled to seek the advice of other relevant professionals regarding the pay progression of the Principal.

To achieve progression, the School Teachers' Pay and Conditions Document requires individuals on the leadership spine to have demonstrated sustained high quality of performance. To be fair and transparent, judgements must be properly rooted in evidence and there must have been a successful review of overall performance. A successful performance appraisal review, as prescribed by the appraisal regulations, will involve a performance appraisal management process of:

- assessment against the relevant standards;
- performance objectives;
- classroom observation (where relevant);
- other evidence.

To ensure that there has been high quality performance, the performance review will need to assess that the teacher has grown professionally by developing their leadership and (where relevant) teaching experience. The Leadership Team will have similar pupil progress targets to teachers on the Upper Pay Spine i.e.: responsibility for ensuring that pupil progress is high compared to national from all starting points.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2024**

### Trade Union Facility Time

#### Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
1	1

#### Percentage of time spent on facility time

Percentage of time	Number of Employees
0%	1
1% - 50%	
51% - 99%	
100%	

#### Percentage of pay bill spent on facility time

Total Cost of facility time	£0
Total Pay bill	£6,346,230
Percentage of the total pay bill spent on facility time	0%

#### Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours.	0%
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#### Related Parties and other Connected Charities and Organisations

The Trust has no related parties or connected charities.

### Objectives and activities

#### Objects and aims

The principal objects and activity of the company is the operation of The Folkestone School for Girls to provide an appropriate education for students between the ages of 11 and 19. In setting the objectives and planning the activities the Trustees have given careful consideration to the Charities Act 2011 general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education.

In accordance with the articles of association The Folkestone School for Girls Academy Trust has adopted a "Scheme of Government" approved by the Secretary of State for Education. The Scheme of Government specifies, amongst other things, the basis for admitting students to the Academy and the catchment area from which the students are drawn. The catchment area for our students includes Folkestone, Hythe and the Romney Marsh. The Academy welcomes pupils from all backgrounds, but operates a selective admissions process as it is a grammar school.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

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#### Objectives, strategies, and activities

Our objectives for the year ended 31 August 2024 were as follows:

- to deliver high quality education and care to all pupils within the Academy;
- to raise standards and achievement;
- to improve the effectiveness of the Academy by keeping the curriculum and organisational structure under continual review;
- to provide value for money for the funds expended;
- to comply with all appropriate statutory and curriculum requirements;
- to maintain close links with industry and commerce; and
- to conduct the Academy's business in accordance with the highest standards of integrity, probity and openness.

Whilst undoubtedly the main focus of the academy could be seen to be delivering outstanding academic outcomes it is an aim of equal importance to provide similarly outstanding outcomes in regard to personal development & character education. Trustees, the Principal and senior leaders have a compelling vision for the school curriculum, and in the FSGBacc, a clear programme to achieve both.

The Academy produces an annual Academy Development Plan, which details how it intends to achieve the aims and objectives for the year. The activities provided include:

- tuition and learning opportunities for all students to attain appropriate academic qualifications;
- training opportunities for all staff, and especially teaching staff;
- secondments and placing of students with industrial and commercial partners;
- a programme of sporting and after school leisure activities for all students;
- co-operation and sharing resources with local schools;
- a system of after school clubs to allow students to explore new areas in a practical and project oriented way;
- a careers advisory programme to help students obtain employment or move on to higher education.

#### Public benefit

The Trustees confirm that they have complied with the duty in Section 17 (5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education.

We have referred to the guidance in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The public benefit of The Folkestone School for Girls Academy Trust is the advancement of education within the local community.

#### **Strategic Report**

##### **Achievements and performance**

The school is an extremely busy and vibrant community with a swathe of additional opportunities for students – such as transition camps, CCF camps and FSGBacc Award evenings, a secret garden and our very own Escape Room etc all introduced and delivered successfully, and our SEF and End of the Year PowerPoint continue to demonstrate a school delivering a quality of education which goes beyond outstanding.

The school received an inspection visit of Ofsted on 23 and 24 April 2024. The school was given the following grades:

The quality of education – Good  
Behaviour and attitudes – Outstanding  
Personal Development – Outstanding  
Leadership and Management – Good  
Sixth-form provision - Outstanding  
Overall – Good

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

Duke of Edinburgh and Cadet Force programmes continue to grow! Year 7 and 8 have time-tabled double slots to take part in FSGBacc activities, such as archery, climbing and mountain biking, utilising existing facilities. Year 9 and 10 are able to access the OAA (outdoors and adventurous activities) through a double period and double staffed PE session. CCF now has some 280+ students and 12 x CFAV (staff volunteers). This is a huge success story for the school with a huge impact on the girls involved. The FSGBacc and our wider school curriculum model is a costly curriculum model but it matches the ethos and vision of the school. It is incredibly successful and remains perhaps our unique selling point and greatest 'pull' in terms of recruitments of both students and staff. It represents outstanding value for the stakeholders of our school and for taxpayers in general.

#### Key Performance Indicators

	Actual	Budget	Actual
	2023/24	2023/24	2022/23
Staff costs as a percentage of total income excluding capital income			
Teaching staff:	61.12%	61.54%	60.60%
Educational support staff:	8.92%	8.62%	8.30%
Other support staff:	10.64%	10.48%	10.40%
Total Staffing	80.67%	80.63%	79.20%
	Actual	Budget	Actual
	2023/24	2023/24	2022/23
Cost per lesson	£4,595.24	£4,544.88	£4,037.63

#### Students Attendance Figures

	All School	Yr7 to Yr 11
From Sept 23 to Aug 24	86.3%	88.3%

#### Context

The Folkestone School for Girls has an enviable reputation and established history of outstanding academic results. In combination with outstanding attainment, the outstanding levels of progress made by students from all starting points place us amongst the best schools in the country year on year. It is with this in mind that The Folkestone School for Girls finds itself in a position to again report on another set of stunning results for Summer 2024. Nonetheless, like all schools we are not immune to the impact of staffing issues on academic outcomes and these past years, particularly so in Mathematics staffing issues have had impact.

#### Year 11 GCSE – 174 students

Threshold	2018	2019	2020 (CAG**)	2021 (TAG***)	2022	2023	2024
Students achieving a 4+ in both English & Maths	96%	98%	99%	99%	96.7%	97%	95%
Students achieving a 5+ in both English & Maths	77%	82%	85%	86%	79.9%	73%	82%
Students achieving 5+ A*-C (Inc Maths & English 4+)	95%	98%	99%	99%	96.2%	97%	95%
Students achieving the Ebacc	57%	59%	51%	62%	57.1%	57%	46%

Threshold	2018	2019	2020 (CAG**)	2021 (TAG***)	2022	2023	2024
9	13%	5%	8%	12%	14%	8%	6%
7+	51%	37%	43%	57%	51.2%	44%	38%
4+	94%	90%	97%	99%	96.6%	96%	94%



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

#### Year 13 – 137 students – Attainment/Progress

Threshold	2018	2019	2020 (CAG**)	2021 (TAG***)	2022	2023	2024
A*-E grades (pass rate)	94%	99%	100%	100%	99%	99.5%	97.61%
A*/A grades	32%	30%	44%	46%	33%	29.7%	25.20%
A*-B grades	54%	51%	66%	61%	63%	57.0%	52.55%

Threshold	2018	2019	2020 (CAG**)	2021 (TAG***)	2022	2023	2024
Progress score (Academic)	-0.30	-0.19	n/a*	n/a*	n/a*	n/a*	n/a*
Progress score (A Level)	-0.30	-0.20	n/a*	n/a*	n/a*	n/a*	n/a*
Progress score (Applied)	-0.06	0.14	n/a*	n/a*	n/a*	n/a*	n/a*
AAB (at least 2 facilitating subjects)	19.30%	16.70%	26.60%	23.70%	27.8%	22.4%	13.9%
APS (best 3 A Levels)	36.6	37.1	40.1	41.7	38.9	37.0	35.7
Average Grade (best 3 A Levels)	B-	B-	B	B	B	B-	B-

\*A L3VA score has not been calculated for the 2020-2022 results, as there are no L3 benchmarks for this cohort. DfE has confirmed that this will be "suspended until the 2023 to 2024 academic year" (April 2024).

\*\* Centre Assessed Grades (CAG)

\*\*\* Teacher Assessed Grades (TAG)

We consider attainment and achievement to be outstanding. Students leave the school with an outstanding portfolio of academic qualifications. They are well qualified, well rounded young women and are well equipped for varied, fulfilling careers. The outstanding results achieved are testament to the hard work of students, the professionalism and dedication of staff, the continuing support of parents and the guidance and direction of trustees. They further cement The Folkestone School for Girls' already enviable reputation, locally and nationally, for delivering consistently outstanding academic results.

#### Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, The Board of Trustees continues to adopt the going concern basis in preparing the Financial Statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

#### **Financial review**

We receive our income from a number of different sources. The majority of our income comes from central government via the Education and Skills Funding Agency who provide us with grant, based largely on our student numbers to cover our staffing and other general running costs (General Annual Grant - GAG). The ESFA have provided us with additional grants which are earmarked for specific purposes (such as Pupil Premium which must be used to raise the attainment of disadvantaged pupils). The grants received from the ESFA during the year ended 31 August 2024 and the associated expenditure is shown as restricted funds in the Statement of Financial Activities.

Other income is received from parents (for example as contributions to trip or other costs) and from third parties (for example from our bank for interest on our account balances or from others who are charged for their use of our facilities).



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

We hold funds in two broad categories, funds which are available for spending and other funds which are not available for spending.

Spendable funds are in turn sub-categorised between those which are available for spending at the discretion of Trustees ("Unrestricted Funds") and those which are subject to condition or restriction, ("Restricted Funds").

Funds not available for spending include the book value of fixed assets such as land, buildings and equipment. These have a value and are, therefore, included as assets in the accounts but, clearly, we cannot spend this value. In common with all academies and local authorities, our share of the Local Government Pension Scheme (LGPS) surplus / (deficit) must also be reflected in our accounts and as this is not a conventional asset / (liability), it does not get included in spendable funds. The Trust meets its obligations in respect of the LGPS by paying over pension contributions due as calculated by the scheme's actuaries.

The following balances held were held at 31 August:

Fund	Category	2024 £'000	2023 £'000
GAG	Restricted General Funds	1,313	1,372
Other DfE/ESFA Grants	Restricted General Funds	16	-
Other Government Grants	Restricted General Funds	-	-
Other Income	Restricted General Funds	-	21
<b>Sub-total – General Restricted Funds</b>		<b>1,329</b>	<b>1,393</b>
Unspent Capital Grants	Restricted Fixed Asset Fund	-	310
Other Income	Unrestricted General Fund	1,553	1,372
<b>Sub-Total – Spendable Funds</b>		<b>2,882</b>	<b>3,075</b>
Net Book Value of Fixed Assets	Restricted Fixed Asset Fund	11,307	11,327
Share of LGPS Surplus / (Deficit)	Restricted Pension Reserve	-	6
<b>Total – All Funds</b>		<b>14,189</b>	<b>14,408</b>

During the year under review there was a decrease of £64k (2023: increase of £160k) on general restricted funds, an increase of £181k (2023: increase of £65k) on unrestricted funds and after LGPS valuation adjustments, depreciation and capital income and expenditure, an overall decrease of £219k (2023: increase of £172k) on total funds.

The total of all funds are very similar to the previous year.

The academy trust's principal risk is a decline of students and therefore a reduction in funding. The Academy has always been oversubscribed in year 7. However, we have seen a reduction in pupils' numbers since the 2023 October census. The main issue is to retain students through their time at the Academy as well as in 6<sup>th</sup> Form.

The other uncertainty is the rise of energy costs. These costs are controlled by signing fixed term contracts allowing to plan a set budget.

Going forward, we will look at the risks from previous years, and put in place plans to reduce these risks.

The school reserves are in line with the reserves policy given that they are taking into account the funds being ring-fenced to achieve the school Sports Hall capital project.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

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#### Reserves policy

The Trustees review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of the reserves. The Trustees have determined that the appropriate level of free reserves for recurrent costs should be equivalent to one month's average salary cost, approximately £500,000. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance.

The Academy's current level of free reserves (unrestricted funds) is £1,553,084 (2023: £1,372,316) and the Trustees' strategy to maintain free reserves of at least £500,000 has been achieved as a result of the donation from the predecessor school. It is anticipated that most of the unrestricted funds held that are in excess of the £500,000 reserve amount will be invested in a new Sports Hall over the next few years.

At the year end the academy trust has total funds of £14,189,473 (2023: £14,208,213). Restricted funds (excluding restricted fixed asset funds) show a surplus at the year-end of £1,329,032 (2023: £1,398,524) after accounting for the surplus on the local government pension scheme. The surplus on the scheme as at 31 August 2024 was £nil (2023: surplus £6,000). It should be noted however that this surplus (deficit) will not crystallise in the foreseeable future and that the Academy follows the advice of the pension scheme actuary and makes contributions in accordance with the rates advised. This level of contributions has been taken into account when preparing the Academy's budgets for the year ending 31 August 2025.

#### Investment policy

Surplus funds held by The Folkestone School for Girls Academy Trust will either be invested in the HSBC Treasury Deposit Account or placed with the Lloyds money market on a fixed term basis.

The decision to invest will have due regard to the liquidity requirements of the Academy and will depend on the amount, the return being offered and the associated risk.

All funds invested on the money market will be agreed by the Resources Committee and will only be placed with banks and building societies with assets valued in excess of £1 billion, as these institutions carry lower risk.

#### Principal risks and uncertainties

The Trustees have assessed the major risks to which the Academy is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy, and its finances. The Trustees have implemented a number of systems to assess risks that the school faces, especially in the operational area (e.g. in relation to teaching, health and safety, bullying and school trips) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of new staff and visitors, supervision of school grounds) and internal financial controls in order to minimize risk. Where significant financial risk still remains they have ensured they have adequate insurance cover.

The Trustees have considered the risks presented to the Academy and have implemented policies and systems to mitigate these risks. The Academy will continue to manage these risks, through a series of performance reviews, monitoring and efficiency evaluation, to ensure that any future annual deficit can be met by reserves. The Trustees have deemed the following risks to be of most serious consequence to the Academy:

- Failure to successfully recruit and retain pupils;
- Changes to Government policy on Education Funding;
- Changes to Education priorities by the Government;
- Loss of a key member of the Senior Leadership Team;
- Impact of an uncontrollable event e.g. fire or flood;
- Major injury or a health & safety issue or environmental incident; and
- Changes to Pension policy or the funding costs for the TPS and LGPS.
- Child Protection risk – non-compliance to legal requirements.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2024

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#### Financial and risk management objectives and policies

As the nature of the financial instruments dealt with by the company is relatively simple (bank balances, debtors and "trade" creditors), Trustees consider the associated risk in this area to be minimal.

The risk resulting from the company's share of the LGPS deficit is managed by following the advice of the scheme's actuaries, specifically as regards the level of contributions payable, ensuring that annual budgets are drawn up to reflect the actuary's advice.

Most of the company's income is obtained from the DfE (via the Education and Skills Funding Agency) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DfE during the year ended 31 August 2024 and the associated expenditure are shown as restricted funds in the statement of financial activities.

#### **Fundraising**

The Academy Trust organised a few fundraising events during the year, such as non-uniform days. Fundraising also includes parents' contribution to the School Voluntary Fund.

The trust does not use professional fundraisers or involve commercial participants.

There have been no complaints about fundraising activity this year.

#### **Plans for future periods**

Plans to build a Sports Hall are now becoming more detailed and finalised given that the school will now fund this project in its entirety. The school has built up its reserves to enable this and in combination with the sale of a small plot of land; we are now nearing the point where final planning permissions and appointing of contractors etc. can proceed. The school has already invested significant sums of money in developing our physical education resources in lieu of the 4-court sports hall, which the ESFA scheme of accommodation, issued in April 2016, recognises that we need.

These investments have included a fitness suite, a MUGA, a climbing wall in our main school gym, a refurbishment of our changing rooms and the addition of a mountain bike trail around our school site (and provision of mountain bikes). We have also invested a significant sum in designs, plans and submissions for a new sports hall, a total spend on all the above projects therefore in recent years of around a quarter of a million pounds.

It is then, fair to say that we have made full use of the spaces that we do have, including our outdoor spaces.

It is equally fair to say that the school is approaching full capacity. We are routinely oversubscribed on entry, and bar a post covid dip in numbers in Year 10, we expect to routinely operate around the 1200 students on roll mark – some 200 students above where we were – just ten years ago. However for the next four years numbers will be somewhat below that capacity.

As part of our FSGBacc, a Character Education and Personal Development programme unique to our school, we have introduced an FSGBacc afternoon for student in years 7 and 8, 9 and 10. This has exacerbated demand with another 16 venues required over the fortnight - for activities such as climbing, archery, Commando Joes, self-defence. Our school is committed to personal development - long before it became an Ofsted priority - and we are proud to host a huge and ever increasing array of activities. Indeed, we have recruited and retained staff to this end. However many of the resources and activities we have invested in are not suited to whole class teaching - for obvious health and safety reasons. Reduced ceiling height for example makes sports such as trampolining, badminton impossible. The school is extremely lucky to have expansive grounds and we have utilised these to the full - with the mountain bike trail an obvious example. These are wonderful additions to the school and challenge our girls to pit themselves against themselves but unquestionably, we need larger suitable spaces for whole class teaching - and to enable us to provide a broader curriculum in terms of the sports we can offer. The additional curriculum demand has also resulted in a shortage of suitable changing areas and these too need to be considered if we are to allow our girls to change with dignity.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 AUGUST 2024**

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Just metres from the coast, the weather is often against us for terms 2, 3 and 4 and outdoor lessons in chilling winds is just another barrier to girls enjoying PE. Our own work and investment to maximise the opportunities we can provide for our girls is now being hampered by our lack of suitable sporting facilities for a school of our size. We are committed to tackling this, and have explored and exhausted every avenue to secure external ESFA funding. As this has not been successful, we aim to secure the necessary funding ourselves, for a 4-court Sports Hall that our girls deserve. The sale of this small plot, which is no longer used and unlikely to ever be meaningfully developed, affords us this opportunity

### **Funds held as custodian trustee**

The Academy does not hold funds as custodian trustee on behalf of others.

### **Auditor**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Trustees' report, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on 27<sup>th</sup> November 2024 and signed on the Board's behalf by:



Mr C. Lancefield  
Interim Chair of Trustees



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2024**

### Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that The Folkestone School for Girls has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Principal as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Folkestone School for Girls and the Secretary of State for Education. The accounting officer is also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 4 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustees	Meetings attended	Out of possible
Mrs D Curzon - Chair of Trustees (appointed 29.11.23)	3	3
Mrs A Betty (resigned 01.03.24)	2	2
Mr A Maycock	4	4
Mr N Price (resigned 08.07.24)	1	4
Miss H C Starkie	3	4
Mr M Lester - Principal and Accounting Officer	4	4
Mr J M Peach (resigned 11.07.24)	1	4
Mrs V Wilkinson	3	4
Mrs S Williamson	4	4
Mr J Mather	4	4
Ms C Savage (appointed 20.09.23)	4	4
Mrs S Ware (appointed 12.02.24)	2	2
Mr C Lancefield (appointed 12.02.24)	2	2

Key changes to the composition of the Board: appointment to the Board of Trustees, Mrs D Courzon as Chair of Trustees (29.11.23).

### Conflict of interest

The Clerk of Trustees has a process in place to manage conflicts of interest, maintaining an up-to-date and complete register of interests. The forms are signed by the Finance Manager so she is made aware of the information on this register in the day-to-day management of the academy trust.

The forms are updated each year. The trustees are also aware of letting the Academy Trust of any new conflicts of interest that may arise.

### Governance reviews

A skills audit takes place every other year to ensure best use of expertise. Where gaps were identified, plans were implemented to address these through Trustee training and recruitment. The last governance review took place in January 2024. The review concluded that the current board of trustees has a broad spread of skills and experience.

The Resources and Audit Committee is a subcommittee of the main Board of Trustees. Its purpose is to effectively plan and monitor the financial resources of the Academy and to undertake the role of the Scrutiny and Risk Committee.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## GOVERNANCE STATEMENT

### FOR THE YEAR ENDED 31 AUGUST 2024

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Attendance at the meetings in the period under review is shown below:

Trustees on Resources/Audit & Scrutiny Committee	Meetings attended	Out of possible
Mr A Maycock – Chair of Resources/Audit & Scrutiny Committee	4	4
Miss H C Starkie	2	4
Mr M Lester - Principal and Accounting Office	4	4
Mr N Price	2	4
Mr John Mather	3	4
Mrs Adrienne Betty	3	3
Mrs Dawn Courzon	2	2

The Trustees agreed to change the structure of the Trustees meetings from September 2023. During the Academic year 2023/24, there were 4 full Board of Trustees meetings a year which covered both financial and curriculum reports. In addition, a Resources and Audit committee was held 4 times a year, which looked in detail at risks, scrutiny audit reports and monthly financial reports.

#### Review of Value for Money

As Accounting Officer, the Principal has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to educational and wider societal outcomes, as well as estates safety and management, achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

Contracts and services are regularly appraised and renegotiated when appropriate to ensure value for money. The Academy always gets three quotes where possible for expenditure over £10,000. In exceptional circumstances when it is not possible to get three quotes the reason is recorded. The Academy always assesses the cost and benefits of various options before making a decision to ensure the right option for the longer term.

#### Energy contracts

The Finance Manager always tries to secure early contract renewals to fix competitive prices from Gas and Electricity suppliers. Prices are checked using a broker service. All energy contracts are on fixed price business plans. This gives the School a better control over the energy price fluctuations.

We have renewed the main contracts and now have fixed prices up to September 2027 for Electricity and November 2027 for Gas.

#### Educational Supplies

The finance department has actively met with the representatives of our main suppliers to secure deals and discounts when possible. This was achieved with KCS with 20% off exercise books if the order was placed before March 24. The finance office has contacted all the heads of departments and organise a bulk order. This allows us to save around £1,500.

We also managed to secure a 14% annual discount on all other items.

Following price increase, we have also met with our representative and renegotiated prices with our paper supplier.

The Folkestone School for Girls is also part of the CPC consortium. This allows us to compare the market and negotiate extra discounts before placing any orders

#### Cleaning Supplies

The Finance Office has actively looked at prices amongst various suppliers and advised the site manager to place order with the companies offering the best value for money.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2024**

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### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Folkestone School for Girls for the period 01 September 2023 to 31 August 2024 and up to the date of approval of the annual report and financial statements.

### **Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 01 September 2023 to 31 August 2024 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

### **The risk and control framework**

The Academy Trust's system of internal control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance and general purpose committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- identification and management of risks.

Due to a change of circumstances, the Marsh Academy was not able to continue with the peer review internal scrutiny visits from September 2023. The Board of Trustees has decided to appoint a bought-in internal audit service firm (UHY Hacker Young) to cover the Academic year 2023/24.

Two visits took place during 2023/24 to include testing procedures in accordance with our internal scrutiny program.

The checks carried out in the period included the testing and review of:

- General financial controls such as :
  - Bank reconciliations
  - Grants/Remittances
  - Payroll
  - Purchase Ledger
  - Credit card Statement
  - Expenses claims
  - VAT
  - Minutes of Board meetings
  - Major contracts tenders
  - Business of Interest Registers
  - Control Accounts reconciliations
  - General compliance with Academy Trust Handbook



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## GOVERNANCE STATEMENT

### FOR THE YEAR ENDED 31 AUGUST 2024

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- Risk Register review;
- Disaster Recovery Plan
- RPA
- Cyber Security
- Whistleblowing Policy
- Fraud and Theft
- Consideration by the Trustees of the following publications :
  - Charities and Risk Management (CC26)
  - Fraud Risk Management – a guide of good practice (CIMA)

Following each visit, the reviewer reports to the board of Trustees, through the Resources and Audit committee on the operation of the systems of control and on the discharge of the board of Trustees' financial responsibilities. The Board of Trustees confirms that the internal review function has been fully delivered in line with the ESFA's requirements and that no material control issues were identified during these visits.

The internal scrutiny annual summary report will be uploaded alongside the financial statements and will cover all the points above.

#### Review of effectiveness

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the executive managers within the Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Resources Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

#### Conclusion

Based on the advice of the Resources and Audit committee and the accounting officer, the board of trustees is of the opinion that the academy trust has an adequate and effective framework for governance, risk management and control.

Approved by order of the members of the Board of Trustees on 27<sup>th</sup> November 2024 and signed on its behalf by:



Mr C. Lancefield  
Interim Chair of Trustees



Mr M Lester  
Accounting Officer

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

**FOR THE YEAR ENDED 31 AUGUST 2024**

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As accounting officer of The Folkestone School For Girls Academy Trust, I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2023, including responsibilities for estates safety and management.

I confirm that I and the Academy Trust's Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academy Trust Handbook 2023.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



Mr M Lester  
**Accounting Officer**

27 November 2024

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 AUGUST 2024**

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The trustees (who are also the directors of The Folkestone School For Girls Academy Trust for the purposes of company law) are responsible for preparing the Trustees' report and the Financial Statements in accordance with the Academies Accounts Direction 2023 to 2024 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare Financial Statements for each financial year. Under company law, the Trustees must not approve the Financial Statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these Financial Statements, the Trustees are required to:

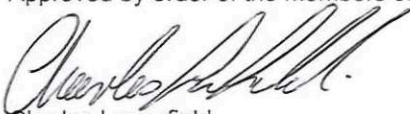
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of Financial Statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 27 November 2024 and signed on its behalf by:



Charles Lancefield  
Interim Chair of Trustees



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

**FOR THE YEAR ENDED 31 AUGUST 2024**

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### Opinion

We have audited the Financial Statements of The Folkestone School For Girls Academy Trust for the year ended 31 August 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024 issued by the Education and Skills Funding Agency.

In our opinion the Financial Statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the Financial Statements' section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the Financial Statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the annual report other than the Financial Statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the Financial Statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Financial Statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the Financial Statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2024**

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### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the incorporated strategic report for the financial year for which the Financial Statements are prepared is consistent with the Financial Statements; and
- the Trustees' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the Financial Statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees are responsible for the preparation of the Financial Statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of Financial Statements that are free from material misstatement, whether due to fraud or error. In preparing the Financial Statements, the Trustees are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the Financial Statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these Financial Statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Enquiry of management to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing internal assurance reports.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST (CONTINUED)

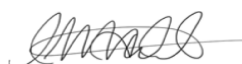
**FOR THE YEAR ENDED 31 AUGUST 2024**

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charitable company's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Members as a body, for our audit work, for this report, or for the opinions we have formed.



**Louise Hallsworth FCA (Senior Statutory Auditor)**  
for and on behalf of Baxter & Co

**12 December 2024**

**Chartered Accountants**  
**Statutory Auditor**

1 Vicarage Lane  
Stratford  
London  
E15 4HF

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY

*FOR THE YEAR ENDED 31 AUGUST 2024*

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In accordance with the terms of our engagement letter dated 14 November 2024 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2023 to 2024, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Folkestone School For Girls Academy Trust during the period 1 September 2023 to 31 August 2024 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Folkestone School For Girls Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the The Folkestone School For Girls Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Folkestone School For Girls Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of The Folkestone School For Girls Academy Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of The Folkestone School For Girls Academy Trust's funding agreement with the Secretary of State for Education dated 1 February 2012 and the Academy Trust Handbook, extant from 1 September 2023, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2023 to 2024. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2023 to 31 August 2024 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Review of payments to staff;
- Review of payments to suppliers and other third parties;
- Review of grant and other income streams;
- Review of some key financial control procedures;
- Discussions with finance staff;
- Consideration of the record maintained by the Accounting Officer of the oversight they have exercised;
- Consideration of the programme of internal scrutiny implemented by the Academy Trust in order to comply with its obligations under 3.1 of the Academy Trust Handbook 2023, issued by the ESFA.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2024*

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### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2023 to 31 August 2024 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

*Baxter & Co.*

### Reporting Accountant

Baxter & Co  
1 Vicarage Lane  
Stratford  
London  
E15 4HF

Dated: 12 December 2024



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	Unrestricted funds £	Restricted funds: General £	Fixed asset £	Total 2024 £	Total 2023 £
<b>Income and endowments from:</b>						
Donations and capital grants	3	2,674	18,825	26,188	47,687	83,084
Charitable activities:						
- Funding for educational operations	4	6,157	7,581,559	-	7,587,716	7,327,109
Other trading activities	5	56,187	35,847	-	92,034	43,633
Investments	6	144,731	-	-	144,731	27,542
<b>Total</b>		<b>209,749</b>	<b>7,636,231</b>	<b>26,188</b>	<b>7,872,168</b>	<b>7,481,368</b>
<b>Expenditure on:</b>						
Raising funds	7	-	4,025	-	4,025	2,699
Charitable activities:						
- Educational operations	8	28,981	7,623,611	372,291	8,024,883	7,535,037
<b>Total</b>	<b>7</b>	<b>28,981</b>	<b>7,627,636</b>	<b>372,291</b>	<b>8,028,908</b>	<b>7,537,736</b>
<b>Net income/(expenditure)</b>		<b>180,768</b>	<b>8,595</b>	<b>(346,103)</b>	<b>(156,740)</b>	<b>(56,368)</b>
Transfers between funds	17	-	(16,087)	16,087	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial gains on defined benefit pension schemes	19	-	78,000	-	78,000	228,000
Adjustment for restriction on pension assets	19	-	(140,000)	-	(140,000)	-
<b>Net movement in funds</b>		<b>180,768</b>	<b>(69,492)</b>	<b>(330,016)</b>	<b>(218,740)</b>	<b>171,632</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		1,372,316	1,398,524	11,637,373	14,408,213	14,236,581
Total funds carried forward		1,553,084	1,329,032	11,307,357	14,189,473	14,408,213

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

Comparative year information		Unrestricted	Restricted funds:		Total
Year ended 31 August 2023		funds	General	Fixed asset	2023
	Notes	£	£	£	£
<b>Income and endowments from:</b>					
Donations and capital grants	3	-	8,401	74,683	83,084
Charitable activities:					
- Funding for educational operations	4	6,710	7,320,399	-	7,327,109
Other trading activities	5	43,633	-	-	43,633
Investments	6	27,542	-	-	27,542
<b>Total</b>		<b>77,885</b>	<b>7,328,800</b>	<b>74,683</b>	<b>7,481,368</b>
<b>Expenditure on:</b>					
Raising funds	7	-	2,699	-	2,699
Charitable activities:					
- Educational operations	8	12,736	7,155,282	367,019	7,535,037
<b>Total</b>	<b>7</b>	<b>12,736</b>	<b>7,157,981</b>	<b>367,019</b>	<b>7,537,736</b>
<b>Net income/(expenditure)</b>		<b>65,149</b>	<b>170,819</b>	<b>(292,336)</b>	<b>(56,368)</b>
Transfers between funds	17	-	(38,672)	38,672	-
<b>Other recognised gains/(losses)</b>					
Actuarial gains on defined benefit pension schemes	19	-	228,000	-	228,000
<b>Net movement in funds</b>		<b>65,149</b>	<b>360,147</b>	<b>(253,664)</b>	<b>171,632</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		1,307,167	1,038,377	11,891,037	14,236,581
Total funds carried forward		1,372,316	1,398,524	11,637,373	14,408,213

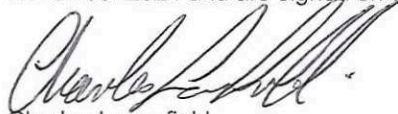
# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2024

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	12	11,307,357	11,326,726
<b>Current assets</b>			
Stock	13	4,892	11,107
Debtors	14	253,234	218,411
Investments		3,000,000	2,700,000
Cash at bank and in hand		88,339	625,494
		3,346,465	3,555,012
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	15	(464,349)	(479,525)
<b>Net current assets</b>		2,882,116	3,075,487
<b>Net assets excluding pension asset</b>		14,189,473	14,402,213
Defined benefit pension scheme asset	19	-	6,000
<b>Total net assets</b>		14,189,473	14,408,213
<b>Funds of the Academy Trust:</b>			
<b>Restricted funds</b>	17		
- Fixed asset funds		11,307,357	11,637,373
- Restricted income funds		1,329,032	1,392,524
- Pension reserve		-	6,000
<b>Total restricted funds</b>		12,636,389	13,035,897
<b>Unrestricted income funds</b>	17	1,553,084	1,372,316
<b>Total funds</b>		14,189,473	14,408,213

The Financial Statements on pages 23 to 45 were approved by the Trustees and authorised for issue on 27 November 2024 and are signed on their behalf by:



Charles Lancefield  
Interim Chair of Trustees

Company registration number 07882159 (England and Wales)



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Net cash (used in)/provided by operating activities	20		(55,152)		312,014
<b>Cash flows from investing activities</b>					
Dividends, interest and rents from investments		144,731		27,542	
Capital grants from DfE Group		26,188		74,683	
Purchase of tangible fixed assets		(352,922)		(38,672)	
Purchase of investments		(300,000)		(700,000)	
<b>Net cash used in investing activities</b>			(482,003)		(636,447)
<b>Net decrease in cash and cash equivalents in the reporting period</b>			(537,155)		(324,433)
Cash and cash equivalents at beginning of the year			625,494		949,927
<b>Cash and cash equivalents at end of the year</b>			88,339		625,494

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

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### 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation

The Financial Statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2023 to 2024 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

#### 1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the Financial Statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the Financial Statements.

#### 1.3 Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

##### Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 1 Accounting policies

(Continued)

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

##### Expenditure on raising funds

This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

##### Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

#### 1.5 Tangible fixed assets and depreciation

Assets costing £5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Where tangible fixed assets have been acquired / funded by other income, the fixed asset fund is also credited. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Freehold land and buildings	50 years
Computer equipment	3 years
Fixtures, fittings & equipment	4 years
Motor vehicles	4 years

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

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### 1 Accounting policies

(Continued)

#### 1.7 Leased assets

Rentals under operating leases are charged on a straight-line basis over the lease term.

#### 1.8 Investments

Current asset investments are stated at market value.

#### 1.9 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement basis are as follows.

##### Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

##### Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.10 Stock

Stock is valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs to completion and disposal. Provision is made for obsolete and slow moving stock.

#### 1.11 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.12 Pensions benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets and the liabilities are held separately from those of the Academy Trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 1 Accounting policies

(Continued)

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high-quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.13 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

### 2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 19, will impact on the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 August 2024. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Critical areas of judgement

In preparing these Financial Statements, the Trustees have not needed to exercise any subjective judgements that would be critical to the Academy Trust's Financial Statements.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Capital grants	-	26,188	26,188	74,683
Other donations	2,674	18,825	21,499	8,401
	<u>2,674</u>	<u>45,013</u>	<u>47,687</u>	<u>83,084</u>

### 4 Funding for the Academy Trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>DfE/ESFA grants</b>				
General annual grant (GAG)	-	5,262,908	5,262,908	5,313,524
Other DfE/ESFA grants:				
- Pupil premium	-	151,235	151,235	139,242
- 16-19 funding	-	1,489,110	1,489,110	1,402,602
- Others	-	481,889	481,889	178,118
	<u>-</u>	<u>7,385,142</u>	<u>7,385,142</u>	<u>7,033,486</u>
<b>Other government grants</b>				
Local authority grants	-	7,640	7,640	6,213
Special educational projects	-	140	140	15,166
	<u>-</u>	<u>7,780</u>	<u>7,780</u>	<u>21,379</u>
<b>COVID-19 additional funding</b>				
<b>DfE/ESFA</b>				
Other DfE/ESFA COVID-19 funding	-	-	-	57,541
	<u>-</u>	<u>-</u>	<u>-</u>	<u>57,541</u>
<b>Other funding</b>				
Catering income	5,000	-	5,000	5,000
Trips income	-	187,297	187,297	199,782
Other incoming resources	1,157	1,340	2,497	9,921
	<u>6,157</u>	<u>188,637</u>	<u>194,794</u>	<u>214,703</u>
<b>Total funding</b>	<u>6,157</u>	<u>7,581,559</u>	<u>7,587,716</u>	<u>7,327,109</u>

Following the reclassification in the Academies Accounts Direction 2023/2024 of some grants received from the Department for Education and ESFA, the Academy Trust's 16-19 core education funding is no longer reported under the GAG heading, but as separate line under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Hire of facilities	29,288	-	29,288	30,312
Income from facilities and services	-	27,988	27,988	1,607
Other income	-	7,859	7,859	8,330
Insurance claims	26,899	-	26,899	3,384
	<u>56,187</u>	<u>35,847</u>	<u>92,034</u>	<u>43,633</u>

### 6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Short term deposits	144,731	-	144,731	27,542

### 7 Expenditure

	Staff costs £	Non-pay expenditure Premises £	Other £	Total 2024 £	Total 2023 £
Expenditure on raising funds					
- Direct costs	-	-	4,025	4,025	2,699
Academy's educational operations					
- Direct costs	5,517,710	297,814	576,591	6,392,115	6,027,175
- Allocated support costs	788,144	533,434	311,190	1,632,768	1,507,862
	<u>6,305,854</u>	<u>831,248</u>	<u>891,806</u>	<u>8,028,908</u>	<u>7,537,736</u>

Net income/(expenditure) for the year includes:

	2024 £	2023 £
Depreciation of tangible fixed assets	372,291	367,019
Fees payable to auditor for:		
- Audit	7,700	7,350
- Other services	4,625	4,445
Net interest on defined benefit pension liability	(7,000)	4,000

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Direct costs</b>				
Educational operations	-	6,392,115	6,392,115	6,027,175
<b>Support costs</b>				
Educational operations	28,981	1,603,787	1,632,768	1,507,862
	<u>28,981</u>	<u>7,995,902</u>	<u>8,024,883</u>	<u>7,535,037</u>
<b>Analysis of costs</b>			<b>2024</b>	<b>2023</b>
			£	£
<b>Direct costs</b>				
Teaching and educational support staff costs			5,517,710	5,114,554
Staff development			22,470	20,141
Depreciation			297,814	293,614
Technology costs			66,763	55,310
Educational supplies and services			152,892	87,056
Examination fees			125,889	147,388
Educational consultancy			1,208	37,963
Other direct costs			207,369	271,149
			<u>6,392,115</u>	<u>6,027,175</u>
<b>Support costs</b>				
Support staff costs			837,144	684,270
Defined benefit pension scheme - staff costs (FRS102 adjustment)			(49,000)	23,000
Staff development			3,727	13,236
Depreciation			74,477	73,405
Technology costs			110,146	73,611
Maintenance of premises and equipment			112,420	162,216
Cleaning			23,168	21,214
Energy costs			187,921	164,547
Rent, rates and other occupancy costs			96,979	63,688
Insurance			33,273	28,255
Security and transport			13,911	10,696
Catering			62,528	47,538
Defined benefit pension scheme - finance costs (FRS102 adjustment)			(7,000)	4,000
Legal costs			20,251	3,170
Other support costs			95,890	123,135
Governance costs			16,933	11,881
			<u>1,632,768</u>	<u>1,507,862</u>

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 9 Staff

#### Staff costs and employee benefits

Staff costs during the year were:

	2024 £	2023 £
Wages and salaries	4,714,538	4,317,209
Social security costs	484,424	427,821
Pension costs	1,129,286	965,712
Defined benefit pension scheme - staff costs (FRS102 adjustment)	(49,000)	23,000
Staff costs - employees	6,279,248	5,733,742
Agency staff costs	26,606	68,610
Staff restructuring costs	-	19,472
Total staff expenditure	6,305,854	5,821,824

Staff restructuring costs comprise:

Severance payments	-	9,736
Other restructuring costs	-	9,736
	-	19,472

#### Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2024 Number	2023 Number
Teachers	73	71
Administration and support	77	75
Management	5	6
	155	152

The number of persons employed, expressed as a full time equivalent, was as follows:

	2024 Number	2023 Number
Teachers	63	65
Administration and support	41	39
Management	5	5
	109	109



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 9 Staff

(Continued)

#### Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs and employer national insurance contributions) exceeded £60,000 was:

	2024 Number	2023 Number
£60,001 - £70,000	7	4
£70,001 - £80,000	2	-
£80,001 - £90,000	1	2
£110,001 - £120,000	-	1
£120,001 - £130,000	1	-

#### Key management personnel

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of key management personnel benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Academy Trust was £604,675 (2023: £600,465).

### 10 Trustees' remuneration and expenses

One or more of the Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Principal and other Staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and staff members under their contracts of employment, and not in respect of their services as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

M Lester (Principal):

- Remuneration: £120,000 - £125,000 (2023: £115,00 - £120,000)
- Employer's pension contributions: £30,000 - £35,000 (2023: £25,000 - £30,000)

During the year ended 31 August 2024 expenses totalling £355 (2023: £nil) were reimbursed to 1 Trustee (2023: 0 Trustees).

Other related party transactions involving the Trustees are set out within the related parties note.

### 11 Trustees' and officers' insurance

The Academy Trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 12 Tangible fixed assets

	Freehold land and buildings £	Computer equipment £	Fixtures, fittings & equipment £	Motor vehicles £	Total £
<b>Cost</b>					
At 1 September 2023	13,642,470	857,888	601,589	60,330	15,162,277
Additions	-	145,354	207,568	-	352,922
Disposals	-	(17,611)	-	-	(17,611)
At 31 August 2024	13,642,470	985,631	809,157	60,330	15,497,588
<b>Depreciation</b>					
At 1 September 2023	2,463,997	790,390	533,240	47,924	3,835,551
On disposals	-	(17,611)	-	-	(17,611)
Charge for the year	243,659	53,180	65,272	10,180	372,291
At 31 August 2024	2,707,656	825,959	598,512	58,104	4,190,231
<b>Net book value</b>					
At 31 August 2024	10,934,814	159,672	210,645	2,226	11,307,357
At 31 August 2023	11,178,473	67,498	68,349	12,406	11,326,726

Included in freehold land and buildings above is a land value of £2,006,580.

### 13 Stock

	2024 £	2023 £
Fuel oil	4,892	11,107

### 14 Debtors

	2024 £	2023 £
Trade debtors	9,670	7,636
VAT recoverable	47,409	44,252
Prepayments and accrued income	196,155	166,523
	253,234	218,411

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 15 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	53,987	33,746
Other taxation and social security	112,391	107,917
Other creditors	166,269	137,560
Accruals and deferred income	131,702	200,302
	<u>464,349</u>	<u>479,525</u>

### 16 Deferred income

	2024	2023
	£	£
Deferred income is included within:		
Creditors due within one year	<u>86,858</u>	<u>142,634</u>
Deferred income at 1 September 2023	142,634	35,595
Released from previous years	(142,634)	(35,595)
Resources deferred in the year	<u>86,858</u>	<u>142,634</u>
Deferred income at 31 August 2024	<u>86,858</u>	<u>142,634</u>

The deferred income at 31 August 2024 represents funding of £84,920 (2023: £142,634) for trips, music, etc and £1,938 (2023: £nil) rental income received in advance.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 17 Funds

	Balance at 1 September 2023 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2024 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	1,371,221	5,262,908	(5,305,002)	(16,087)	1,313,040
Pupil premium	-	151,235	(151,235)	-	-
Other DfE/ESFA grants	-	1,970,999	(1,955,007)	-	15,992
Other government grants	-	7,780	(7,780)	-	-
Other restricted funds	21,303	243,309	(264,612)	-	-
Pension reserve	6,000	-	56,000	(62,000)	-
	<u>1,398,524</u>	<u>7,636,231</u>	<u>(7,627,636)</u>	<u>(78,087)</u>	<u>1,329,032</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	9,475,771	-	(194,062)	-	9,281,709
DfE group capital grants	310,653	26,188	(39,381)	-	297,460
Capital expenditure from GAG and other funds	926,922	-	(119,597)	16,087	823,412
PSPB2	924,027	-	(19,251)	-	904,776
	<u>11,637,373</u>	<u>26,188</u>	<u>(372,291)</u>	<u>16,087</u>	<u>11,307,357</u>
<b>Total restricted funds</b>	<u>13,035,897</u>	<u>7,662,419</u>	<u>(7,999,927)</u>	<u>(62,000)</u>	<u>12,636,389</u>
<b>Unrestricted funds</b>					
General funds	<u>1,372,316</u>	<u>209,749</u>	<u>(28,981)</u>	<u>-</u>	<u>1,553,084</u>
<b>Total funds</b>	<u>14,408,213</u>	<u>7,872,168</u>	<u>(8,028,908)</u>	<u>(62,000)</u>	<u>14,189,473</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted General Funds are used to fund the general operating costs of the Academy.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2024.

The Pension Reserve represents the Academy Trust's share of the LGPS pension fund deficit / surplus.

The Restricted Fixed Asset Fund represents the net book value of fixed assets plus the unspent element of Capital funds, less Capital Loans. When assets are purchased, the fund is increased, and depreciation charges reduce the fund.

Unrestricted Funds represent balances held at period end that can be applied at the discretion of the Trustees, to support any of the Academy Trust's charitable purposes.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 17 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2022 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2023 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	1,207,314	5,313,524	(5,110,945)	(38,672)	1,371,221
Pupil premium	-	139,242	(139,242)	-	-
Other DfE/ESFA COVID-19 funding	-	57,541	(57,541)	-	-
Other DfE/ESFA grants	-	1,580,720	(1,580,720)	-	-
Other government grants	-	21,379	(21,379)	-	-
School voluntary fund	26,063	202,418	(207,178)	-	21,303
Other restricted funds	-	13,976	(13,976)	-	-
Pension reserve	(195,000)	-	(27,000)	228,000	6,000
	<u>1,038,377</u>	<u>7,328,800</u>	<u>(7,157,981)</u>	<u>189,328</u>	<u>1,398,524</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	9,669,860	-	(194,089)	-	9,475,771
DfE group capital grants	235,970	74,683	-	-	310,653
Capital expenditure from GAG and other funds	1,041,929	-	(153,679)	38,672	926,922
PSPB2	943,278	-	(19,251)	-	924,027
	<u>11,891,037</u>	<u>74,683</u>	<u>(367,019)</u>	<u>38,672</u>	<u>11,637,373</u>
<b>Total restricted funds</b>	<u>12,929,414</u>	<u>7,403,483</u>	<u>(7,525,000)</u>	<u>228,000</u>	<u>13,035,897</u>
<b>Unrestricted funds</b>					
General funds	<u>1,307,167</u>	<u>77,885</u>	<u>(12,736)</u>	<u>-</u>	<u>1,372,316</u>
<b>Total funds</b>	<u>14,236,581</u>	<u>7,481,368</u>	<u>(7,537,736)</u>	<u>228,000</u>	<u>14,408,213</u>

### 18 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2024 are represented by:</b>				
Tangible fixed assets	-	-	11,307,357	11,307,357
Current assets	1,553,084	1,793,381	-	3,346,465
Current liabilities	-	(464,349)	-	(464,349)
<b>Total net assets</b>	<u>1,553,084</u>	<u>1,329,032</u>	<u>11,307,357</u>	<u>14,189,473</u>

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 18 Analysis of net assets between funds

(Continued)

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
<b>Fund balances at 31 August 2023 are represented by:</b>				
Tangible fixed assets	-	-	11,326,726	11,326,726
Current assets	1,372,316	1,872,049	310,647	3,555,012
Current liabilities	-	(479,525)	-	(479,525)
Pension scheme asset	-	6,000	-	6,000
<b>Total net assets</b>	<b>1,372,316</b>	<b>1,398,524</b>	<b>11,637,373</b>	<b>14,408,213</b>

### 19 Pension and similar obligations

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Kent County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2020, and that of the LGPS related to the period ended 31 March 2022.

Contributions amounting to £136,030 were payable to the schemes at 31 August 2024 (2023: £115,655) and are included within creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academy trusts. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

##### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to ensure scheme costs are recognised and managed appropriately and the review specifies the level of future contributions.



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 19 Pension and similar obligations

(Continued)

Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 27 October 2023, with the SCAPE rate, set by HMT, applying a notional investment return based on 1.7% above the rate of CPI. The key elements of the valuation outcome are:

- Employer contribution rates set at 28.68% of pensionable pay (including a 0.08% administration levy). This is an increase of 5% in employer contributions and the cost control result is such that no change in member benefits is needed.
- Total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £222,200 million, giving a notional past service deficit of £39,800 million.

The result of this valuation will be implemented from 1 April 2024. The next valuation result is due to be implemented from 1 April 2028.

The employer's pension costs paid to the TPS in the period amounted to £882,077 (2023: £755,364).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust is unable to identify its share of the underlying assets and liabilities of the plan. Accordingly, the Academy Trust has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 22.5% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013 and on 21 July 2022, the Department for Education reaffirmed its commitment to the guarantee, with a parliamentary minute published on GOV.UK.

Total contributions made	2024 £	2023 £
Employer's contributions	245,000	203,000
Employees' contributions	81,000	53,000
	<hr/>	<hr/>
Total contributions	326,000	256,000
	<hr/>	<hr/>

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 19 Pension and similar obligations (Continued)

Principal actuarial assumptions	2024 %	2023 %
Rate of increase in salaries	3.75	3.90
Rate of increase for pensions in payment/inflation	2.75	2.90
Discount rate for scheme liabilities	5.10	5.30
CPI	2.75	2.90

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2024 Years	2023 Years
Retiring today		
- Males	20.70	20.70
- Females	23.30	23.20
Retiring in 20 years		
- Males	22.00	22.00
- Females	24.70	24.60

#### Sensitivity analysis

Scheme liabilities would have been affected by changes in assumptions as follows:

	2024 £	2023 £
Discount rate + 0.1%	4,520,000	4,094,000
Discount rate - 0.1%	4,701,000	4,621,000
Mortality assumption + 1 year	4,733,000	4,286,000
Mortality assumption - 1 year	4,492,000	4,069,000
Salary rate + 0.1%	4,618,000	4,183,000
Salary rate - 0.1%	4,604,000	4,170,000
Pensions rate + 0.1%	4,699,000	4,255,000
Pensions rate - 0.1%	4,525,000	4,099,000

Defined benefit pension scheme net asset	2024 £	2023 £
Scheme assets	4,751,000	4,182,000
Scheme obligations	(4,611,000)	(4,176,000)
Net asset	140,000	6,000
Restriction on scheme assets	(140,000)	-
Total liability/(asset) recognised	-	6,000

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 19 Pension and similar obligations (Continued)

The Academy Trust's share of the assets in the scheme	2024 Fair value £	2023 Fair value £
Equities	2,713,000	2,656,000
Bonds	690,000	578,000
Gilts	332,000	24,000
Cash	115,000	44,000
Property	439,000	422,000
Other assets	462,000	458,000
Total market value of assets	4,751,000	4,182,000
Restriction on scheme assets	(140,000)	-
Net assets recognised	4,611,000	4,182,000

The actual return on scheme assets was £329,000 (2023: £590,000).

Amount recognised in the statement of financial activities	2024 £	2023 £
Current service cost	192,000	224,000
Interest income	(228,000)	(148,000)
Interest cost	221,000	152,000
Administration expenses	4,000	2,000
Total amount recognised	189,000	230,000

The net gain recognised on scheme assets has been restricted because the full pension surplus is not expected to be recovered through refunds or reduced contributions in the future.

Changes in the present value of defined benefit obligations	2024 £
At 1 September 2023	4,176,000
Current service cost	192,000
Interest cost	221,000
Employee contributions	81,000
Actuarial loss	23,000
Benefits paid	(82,000)
At 31 August 2024	4,611,000



# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

### 19 Pension and similar obligations (Continued)

#### Changes in the fair value of the Academy Trust's share of scheme assets

	2024 £
At 1 September 2023	4,182,000
Interest income	228,000
Actuarial gain	101,000
Employer contributions	245,000
Employee contributions	81,000
Benefits paid	(82,000)
Effect of non-routine settlements and administration expenses	(4,000)
At 31 August 2024	4,751,000
Restriction on scheme assets	(140,000)
Net assets recognised	4,611,000

### 20 Reconciliation of net expenditure to net cash flow from operating activities

	Notes	2024 £	2023 £
Net expenditure for the reporting period (as per the statement of financial activities)		(156,740)	(56,368)
Adjusted for:			
Capital grants from DfE and other capital income		(26,188)	(74,683)
Investment income receivable	6	(144,731)	(27,542)
Defined benefit pension costs less contributions payable	19	(49,000)	23,000
Defined benefit pension scheme finance (income)/cost	19	(7,000)	4,000
Depreciation of tangible fixed assets		372,291	367,019
Decrease in stocks		6,215	3,314
(Increase) in debtors		(34,823)	(60,542)
(Decrease)/increase in creditors		(15,176)	133,816
Net cash (used in)/provided by operating activities		(55,152)	312,014

### 21 Analysis of changes in net funds

	1 September 2023 £	Cash flows £	31 August 2024 £
Cash	625,494	(537,155)	88,339

### 22 Related party transactions

No related party transactions took place in the period of account, other than certain Trustees' remuneration and expenses already disclosed in note 10.

# THE FOLKESTONE SCHOOL FOR GIRLS ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2024*

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### **23 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

### **24 Agency arrangements**

The Academy Trust distributes the 16-19 bursary funds to students as an agent for ESFA. In the accounting period ended 31 August 2024 the trust had an opening balance brought forward of £21,905 (2023: £15,213), received £38,582 (2023: £34,719), and disbursed £30,486 (2023: £28,027) from the fund. An amount of £30,001 (2023: £21,905) is included within other creditors.

