



Office use only:

Spoken to teacher

Signature on form

Payment received

Date submitted

Date received

Date forwarded

Clerical re-checks, reviews of marking and Appeals

Candidate consent form - SUMMER 2019

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal. Please refer to the leaflet in your results envelope for further information, timescales and fees.

If your school or college submits an application for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the clerical re-check or review of marking, you (the candidate) **must fully complete and sign** the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted for a specific paper/unit.

Centre Number: 61853	Centre Name: The Folkestone School For Girls
Candidate Number: _ _ _ _	Candidate Name:

Details of enquiry (Awarding Body, Qualification level, Subject title, component/unit)

Refer to your Statement of Results and speak your subject teacher or Director of Learning for this information

Type of Enquiry: Clerical Check / *Priority Review**/ Mark Review/ Original Script/ *Priority Script**

Awarding Body: AQA / Pearson Edexcel / OCR/ WJEC Eduqas/ Other

Qualification Level: A-level / GCSE / Other

Subject Title: **Subject Code:**.....

Details of component/unit/paper(s) to be reviewed including code (this information must be completed):

.....

.....

** Priority services are only available if a place at higher education depends on the outcome. You should advise your institution that a review is underway.*

I give my consent to the head of my examination centre to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

I have paid the following agreed fee via Wisepay: £.....

I confirm that where I am applying for a clerical re-check or review of marking, this has been discussed with..... (enter teacher's name) prior to this form being sent to the Exams Officer.

Signed (candidate): **Date:**

Please provide your contact details for the post-results period (up to mid-September) as we may need to contact you or send through PDF scripts.

Email:

Please also complete the 'Access to Scripts' form overleaf in case we need to request your paper as part of your review

Telephone:

This form will be retained on the centre's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.



The
Folkestone
School for Girls



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ACCESS TO SCRIPTS - SUMMER 2019

Candidate consent form for access to and use of examination scripts

Centre Number: 61853	Centre Name: The Folkestone School For Girls
Candidate Number:	Candidate Name:
Subject: (Please complete a separate form for each subject.)	Component/unit code: (Ensure you specify which paper you are requesting as most subjects have multiple papers.)

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

If any of my scripts are used in the classroom I do not wish anyone to know they are mine. My name and candidate number must be removed.

If any of my scripts are used in the classroom I have no objection to other people knowing they are mine.

Signed: Date:

Please provide your contact details for the post-results period (up to mid-September) as we may need to contact you or send through PDF scripts. If you are a leaver, please do not use your FSG email.

Email:

Telephone:

This form will be retained on the centre's files for at least six months.